

**MICHAEL POWER - ST. JOSEPH
CATHOLIC SCHOOL ADVISORY COUNCIL
COMMITTEE FOR SCHOLARSHIPS/BURSARIES**

**Award and Criteria, and Selection Committee Guidelines for
Michael Power - St. Joseph Catholic School Advisory Council
(Appendix 1)**

Scholarship Award

Objective:

Lump-sum payment to two students with the third and fourth highest average of best six Grade 12 Credits.

Guidelines to the Selection Committee:

Selection of recipients will be made by the Michael Power - St. Joseph ("MPSJ") Catholic School Advisory Council ("CSAC") Awards Committee based on the following guidelines established by CSAC:

- Where the student has improved his/her Grade 12 marks in a subject by more than one attempt, only Grade 12 marks from the first attempt will be considered in calculating the average.
- If two students tie for the third highest average, they will both be eligible for the award, thereby eliminating an award for another student with the fourth highest average.
- If more than two students are tied for the third highest average or in case of a tie for the fourth highest average, the next highest Grade 12 course will be considered. If no additional Grade 12 course was taken by all these students, the student with the highest average in two other senior level courses will be selected for the award.
- The names of the award recipients to be communicated by the Principal to the Chair of the CSAC as soon as the decision is made.

105 Eringate Drive, Etobicoke, Ontario M9C 3Z7 - TEL - 416-393-5529 FAX - 416-393-5742

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**Award and Criteria, and Selection Committee Guidelines for
Michael Power - St. Joseph Catholic School Advisory Council
(Appendix 2)**

Bursary Award

Objective:

Lump-sum financial assistance provided to students who are enrolled in a qualifying post-secondary program that have demonstrated financial need and all round abilities and/or contributions.

Guidelines to the Selection Committee:

Selection of recipients will be made by the Michael Power - St. Joseph ("MPSJ") Catholic School Advisory Council ("CSAC") Awards Committee based on the following guidelines established by CSAC:

- Students may apply directly to CSAC or be recommended to CSAC through the School Guidance Department or a teacher.
- Applicants must complete the application form, available in the School Guidance Department. Bursaries will be awarded upon receipt of confirmation of acceptance of the student in a post-secondary program.
- Applicants must include a typed letter of recommendation from the Guidance Counselor or a teacher. This letter is to be in a sealed envelope from the Guidance Counselor or teacher and delivered to the Guidance Department.
- The Application must also be accompanied by a one page typed outline of why you should be selected to receive a Bursary, including information with respect to the program you will be attending, your time at MPSJ and your accomplishments, as well as information with respect to your family (do not provide specific personal family financial information).
- Eligibility of the student will be established by the CSAC Awards Committee through a personal interview to determine the demonstrated financial need and all round abilities and/or contributions to school life by the student.
- All students in their final year will be informed about Bursaries advised by Power Lines with the final first semester report card and a separate letter in the interim second semester report card.
- All applicants will be advised by phone and in writing whether their application has been accepted to receive a Bursary and procedures for cheque pick-up.
- A cheque for the amount recommended by the CSAC Awards Committee (within the general dollar amount established by the CSAC Executive) will be made directly to the post-secondary school. The cheque must be used within six months of issue and if not cashed within that time frame will be cancelled and funds used in the following year.

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